



NOTICE OF **CREDIT/DEBIT CARD & eCHECK (ACH)** **SERVICE FEE**

The NYS Unified Court System accepts both credit/debit cards and eCheck (ACH) payments for biennial Attorney Registration fees required to be paid online pursuant to Section 468-a of the NY Judiciary Law and Part 118 of the Rules of the Chief Administrator.

An additional service fee, approved by the Chief Administrative Judge pursuant to Judiciary Law and Administrative Order, is also assessed on each electronic payment according to the following schedule:

- **A service fee of 2.99% of the total payment amount is assessed on all credit card or debit card payments**
- **A service fee of \$1.00 is assessed on all eCheck (ACH) payments**

When filing online, there will be two transaction numbers generated, one for the biennial registration fee and one for the service fee.

Note that neither the Office of Court Administration nor the Unified Court System receives any portion of the service fee. The Court System is continuing to explore other technologies for electronic payments that minimize processing fees.